

Exhibit B: "Examples of Certificates"

CERTIFICATE OF COMPLIANCE;

PROJECT:	
LOCATION:	
BUDGET CODE	ITEM:
SCO ID#:	
OWNER:	
TYPE OF CONTRACT	FINAL AMOUNT:
DATE OF FINAL ACCEPTANCE	
CONTRACTOR:	

I (we) certify that the work on the above-referenced project has been inspected in accordance with Chapter 133, Article 1, of the General Statutes, and that:

(1) The inspections of the construction, repairs or installations have been conducted with the degree of care and professional skill and judgment ordinarily exercised by a member of my (our) profession; and

(2) to the best of my (our) knowledge, and in my (our) professional opinion as an architect or engineer, the contractor has fulfilled the obligations of such plans, specifications and contract.

Signed this _____ day of _____

(SEAL)

Designer _____

Title _____

State of North Carolina, County of _____

Subscribed and sworn to before me this _____ day of _____ 20__.

Notary Public: _____

(SEAL)

My Commission Expires: _____

CERTIFICATE OF COMPLETION;

PROJECT _____
LOCATION _____
SCO ID NUMBER _____
BUDGET CODE _____ Item _____ Date _____
OWNER _____
DESIGNER _____
PRIME CONTRACTOR _____

I (we) certify that all work on the above referenced project has been completed according to the plans, specifications, addenda and approved change orders and that the project is ready for owner occupancy.

The final inspection was made on _____, 20____. The guarantee period begins on _____, 20____.

The contractors report that final payments have been made to all material suppliers, employees and subcontractors, and copies of their lien waivers are attached.

Builder's risk insurance was cancelled as of _____, 20____, and a copy of the cancellation notice is attached hereto.

The total time for completion as allowed in the contract plus granted time extensions is _____ days. The actual time required for completion was _____ days, and the contractor(s) is/is not (are/are not) liable for liquidated damages. The contractor(s) has (have) been notified of any proposed assessments of liquidated damages. Copies of each notification and my (our) letter of recommendations as to the amount of liquidated damages are attached.

Copies of the following items are attached as indicated below:

Written guarantees:

Affidavits:

—

—

Consent of surety company to final payment: _____

Manuals of operation instructions:

Final report _____

As-built drawings _____

Other required closing papers of the contractor:

There are/are not (strike through inapplicable) unsettled disputes between the owner and contractor, owner and designer, or the designer and contractor at this time.

Signed this _____ day of _____ 20__.

(SEAL)

Designer

Title

OUTDOOR LIGHTING CERTIFICATION

Outdoor Lighting Certification Example – Original Form available at City/County Planning

This document shall be verified by a professional who has measured the light level and fixture height. The outdoor lighting standards can be found in Section 7.4, Outdoor Lighting, in the Unified Development Ordinance.

Project Name: _____
Location/Address: _____
Site Plan Case Number: _____ Pin Number: _____

Type of Lighting	Light Level (in foot-candles)	
	Minimum at any Point	Maximum at any Point
Architectural Lighting		
Canopy Area Lighting		
Multifamily Parking Lot		
Nonresidential and Multifamily Entrances		
Nonresidential Parking Lot		
Storage Area (security lighting)		
Vehicle Sales and Display		
Walkways, Landscape or Decorative Lighting		
Exterior Pedestrian Passages (Sec. 6.12.3E.1.e)		

Maximum illumination permitted at the edge of a property line. Where a development is unified with shared parking or other measures shown on the site plan, the maximum illumination levels shall apply only to the exterior lot lines of the project (any interior lot lines shall be exempt from this paragraph).

Maximum Illumination at Edge of Property Line	Light Level
Adjacent to a residential zone	
Adjacent to a nonresidential zone	
Adjacent to a street	

Seal

Maximum Fixture Height: _____

Certification by: _____ Date: _____

ACCESSIBILITY LETTER OF COMPLIANCE

Chapter 11, NC State Building Code, 2009
ICC/ANSI A117.1-2003

January 1, 2010

The Durham City-County Inspections department requires independent verification of all accessible site elements and requirements, per the above referenced codes, for all projects which include site plans, within the city and county of Durham, North Carolina.

Chapter 2, section 201 of the 2003 ICC/ANSI A117.1 Standard and Commentary also states that . . . “compliance with the ADA should be verified independently.”

To meet these requirements, each project must have an professional architect, surveyor, or engineer make an on site evaluation of the project when completed, and verify that compliance with the approved plans and the above codes has been met and then provide a sealed letter to this department confirming such.

Any discrepancies noted during the professional’s evaluation would need to be addressed to the contractor/owner/builder, and corrected, prior to a return visit by that professional to confirm corrections have been adequately made to achieve full compliance.

This on site evaluation should include, but not be limited too, slope and cross slope on accessible routes and accessible parking areas, ramps, travel distance, intermediate landings where appropriate, public transportation stops (where appropriate) and access to required entrance(s) and other site elements.

A detailed analysis or description of the evaluation process is not necessary. A simple statement reflecting that the site evaluation has found the “as placed” or “as built” components to be in compliance with the applicable codes and the approved site plan. Please avoid terms such as “I think”, “I believe” or “I feel”. The evaluation should reveal to project to be in compliance or not.

Thank you for your assistance in this matter.

David Coward,
Durham City-County Inspections
Inspections Supervisor
919-560-4283